Recruitment Process

Job Order
Details Job specification
Discussion with Client

Candidate Search
Check Database
Check with Other Consultants
Advertise Online
Other Advertising
Executive Search

Conduct Interview
Complete Interview Process
DISC Profiling
First Reference Check

Candidate to Meet Client
Organise Client to Meet Client
Follow-up Send Outs

Completion of Placement
Negotiate Package and Conditions
Organise Start Date

Follow-up
Call First Week (Candidate and Client)
Email Second Week (Client)
Call End of First Month (Client and Candidate)
Call End of Second Month (Client and Candidate)
Send Letter End of Third Month (Client and Candidate)